

AGENDA - REGULAR PUBLIC MEETING

SEPTEMBER 26, 2016

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the Board Conference room. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. PARCC Scores and Summer R & D Work Presentation by Ms. Danielle Da Giau, Superintendent
7. Public Hearing on Meeting Agenda
8. President's Report/Correspondence
9. Superintendent's Report
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Physical Resources
 - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

SEPTEMBER 26, 2016

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 29 through 33 be approved.

Roll Call:

29. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
9/26/2016	7:30 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
10/10/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
10/24/2016	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

30. that the Board approve the minutes and attachments of the September 12, 2016 Regular Public Meeting and Executive Session I. **(attached)**

31. that the Board authorize the Board President to execute an update to the Uniform State Memorandum of Agreement, which defines the Board's commitment to cooperate with local law enforcement officials regarding the reporting of certain offenses, as required by the Department of Education. **(attached)**

32. that the Board approve the "Region III Guidelines for the Delivery of Home Based ABA Services for Parents" based on IEP compliance for the 2016-2017 school year. **(attached)**

33. that the Board recognize 10/3/2016 through 10/7/2016 as Week of Respect and approve the various activities that coincide with it.

II. HUMAN RESOURCES
Mr. John Shahdanian

SEPTEMBER 26, 2016

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 34 through 42 be approved.

Roll Call:

- 34. that the Board approve Aaron Gulko, Teacher, to be retroactively added to the NGSS and STEM Integration Project for the 2016-2017 Summer Research and Development Project, as recommended by the Superintendent.
- 35. that the Board approve additional summer hours, for the following Child Study Team personnel, to conduct/complete evaluations and attend meetings/conferences, as recommended by the Superintendent. Each employee will be compensated at their 2015-2016 contractual rate:

Name	Assignment	Hours
Applebaum, Sandra	LDTTC	61
Bohchalian, Sevana	Social Worker	17.75
Fusco, Lindat	Psychologist	4
Vollmin, Lauren	Speech	2.75

- 36. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
DeSciora, Annette	A New Approach to Teaching "To Kill a Mockingbird" SOC 5010-TBA	3	On-Line	University of Colorado – Colorado Springs	October 6, 2016 – November 9, 2016

- 37. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Mukaida, Maraid	Reconstruction Era and the Fragility of Democracy SOC 5010-TBA	3	On-Line	University of Colorado – Colorado Springs	October 6, 2016 – November 16, 2016

38. that the Board approve the following personnel as Teachers in Charge for the 2016-2017 school year:

- Ms. Kerry Beckmann - Charles DeWolf Middle School
- Ms. Lisa Straubinger - T. Baldwin Demarest Elementary School

EXPLANATION: The teacher in charge serves in an administrative capacity in the absence of the principal. Additionally, at the Charles DeWolf Middle School, the teacher in charge may fulfill duties as designated by the principal, when the principal is in the building.

39. that the Board approve the following substitutes to be employed on a per diem basis, as needed, for the 2016-2017 school year, as recommended by the Superintendent:

- McBride, Shannon (Teacher Substitute)
- Morrissey, Diana (Teacher Substitute)

40. that the Board approve the appointment of the following aide (no health benefits) for the 2016-2017 school year, pending proof of certification, medical requirements, fingerprinting and criminal background history:

Name of Aide	Type	School	Time	Hourly Rate
Delgado, Maria	In-District	CDW	5.75 hours/day plus a 45 minute unpaid lunch	\$15.00

41. that the Board approve the revised job description for the position of Maintenance Person. **(attached)**

42. that the Board approve the job description for the position of Building Manager/Head Custodian. **(attached)**

IV. PHYSICAL RESOURCES
Ms. Nicole Gray

SEPTEMBER 26, 2016

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 16 through 18 be approved.

Roll Call:

16. that the Board approve the following change order for the Charles DeWolf Middle School's Boiler Replacement Project:

Change Order #	Reason	Cost
GC-03	Additional cost to replace the existing small pump in the boiler room at the Charles DeWolf Middle School	\$2,173.69

17. that the Board approve the facilities request from the Old Tappan PTO to use the Charles DeWolf Middle School to hold a presentation of a documentary film to parents on Wednesday, November 2, 2016, from 6:00 p.m. to 9:30 p.m.
18. that the Board approve the facilities request form the Old Tappan PTO to hold the Valley Dance in the CDW Gyms on Friday, December 2, 2016, from 6:00 p.m. to 11:00 p.m.

V. FINANCE & BUDGET
Mr. Kurt Linder

SEPTEMBER 26, 2016

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 54 through 61 be approved.

Roll Call:

- 54. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **Accounts Payables pertaining to the 2015-2016 school year** in the amount of **\$17,030.50. (attached)**
- 55. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **additional September, 2016** bills in the amount of **\$196,959.006** for the current expense. **(attached)**
- 56. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$783,341.15** for the month of **September, 2016**.
- 57. that the Board approve the **August, 2016** Transfers. **(attached)**
- 58. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **August, 2016** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2015-2016 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

Douglas Barrett
Board Secretary

Date

- 59. that the Board rescind Resolution #36 (approved 8/15/2016) and approve the contract with Bergen County Special Services for Audiological Services for students #444, #464, #472, #497, and #513. The contract amount for the 2016-2017 school year shall not exceed a cumulative total of \$3,760 and billing will only be for services provided.
- 60. that the Board approve the Worth Ave Group, Stillwater, OK, to serve as an electronic device insurance provider associated with the District's upcoming one-to-one Chromebook initiative for grades 7th and 8th.

61. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy
Horizon Blue Cross and Blue Shield
Rockland Electric
X-Tel Communications

EXPLANTION: As the next scheduled Board Meeting is October 10, 2016, there are certain bills that must be paid to avoid penalty or disruption of essential services.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____